

Polaris PTO
Monthly Meeting Minutes
September 6, 2016

In Attendance: Anne Sterrett, Principal; Kristin Heilbron, 4th grade teacher; Vanessa Pierce, fundraising chair; Kara Chitwood, volunteer coordinator; Stephenie Falcone, Secretary; Meg Webber, Treasurer; Melinda Stewart, electives coordinator; Kim Blankenburg, parent

1. Call to order
2. Motion to adopt meeting minutes from 8/25/16, approved. Please condense in the future.
3. Board Reports:
 - a. Chair's Report – no report
 - b. Vice Chair's Report – no report
 - c. Treasurer's Report – no report
4. Committee Reports:
 - a. Volunteer Committee –
 - i. Co-leads:
 1. Cedra got a co-lead for RTV - Lyllis Emerson.
 2. Haley's committee will help with her co-lead needs.
 3. Stephenie will be co-lead for Carmen as Room Parent Coordinator.
 - ii. My School Anywhere – sell ad space, find volunteer? Not yet.
 - iii. Condensed events –
 1. Jogathon leave with 5th grade
 2. Talent Show/Dance Party – 1st & 3rd Grade (asked Danny and Corilee about January)
 3. Spring Fling – 2nd & 4th grade
 - b. Fundraising Committee –
 - i. Jogathon –
 1. Jami from Jogathon had team meeting today, elective starts next week.
 2. Got the hand off from Lisa on setting links for Colorado Gives. It's on the web and live!
 3. Still looking for 340 water bottles donation
 4. 2 \$100 Amazon GCs, 1 for top \$ raised, 1 for # of gifts collected.
 5. Class prizes – 1st place gelato, 2nd place goodie bags
 - ii. Romancing the Vine
 1. Proof Liquors proved difficult to work with, people still haven't picked up last year's orders so Liz won't release \$
 - iii. Annual Giving/Parent Parties-
 1. Starting next week

2. Kara will pick up color coded name tags
 3. \$14K in match funds, goal of \$20K
 4. 1st grade Evite didn't go out yet, Vanessa will remind them
 5. Specials teachers should be invited also
 6. Epost will go out after event with details on how to pay if you couldn't attend
- c. Communications Committee-
 - i. Send E-post link to teachers, make sure they're getting it
 - ii. Website – working on it with DPS
 - iii. Online directory – close to going live
 - d. Electives-
 - i. Sharon Steadman will be master sorter, registration forms for sign up next week.
 - ii. Teacher orientation is not mandatory
5. Principal's Report –
 - a. Rebecca McKinney will be here Wed. Sept 28th to discuss HGT
 - b. Feedback on Curriculum Night – k-4 went well, 5th grade was a bit crazy. Video didn't go over as well, not enough time for teachers, better planning needed.
 6. Unfinished business – none
 7. New business –
 - a. Volunteer list – background check is cleared through DPS and good for 3 years, should be cross referencing all volunteers on campus. Should this live with Kara or school staff? Huge possible liability- speak with Anne.
 - b. Meg and Tim looking for drop box of some kind to secure documents.
 - c. We need one official logo – several versions are being used.
 8. Adjournment – next meeting Oct 3, 2016